

Eagle View Elementary School – PAC Meeting Minutes

September 10, 2025

Meeting Commencement

The PAC meeting was called to order at 6:30 p.m. by Amber Parent.

Attendance

In Attendance: Jana Ralph, Christina Chase, Amber Parent, Susan Hensen, Shawn Hensen, Chantal Levesque, Santana Spencer, Jenny Steward, Nadia Foster, Jen Kightly, Jason Baker, Jimmy Lau, Lisa Short, Melissa Brech, Andrew Gordon, Rosa Wu, Krystina Webb, and Amilamia Gordon.

Welcome and Introductions

Everyone was welcomed, with introductions taking place among attendees.

Principal's Report

- Kathy Dann has retired from the school. Her contributions will be missed by the school community.
- Kristina has joined as the new Vice Principal and will also be teaching Grade 3/4.
- There are three upcoming teacher job postings for positions at the school.
- Current student enrolment stands at 296.
- The Terry Fox Run is scheduled for Monday at 1:15 p.m. All parents are welcome to attend, but are reminded to connect with the school before taking their child. Donations are being collected for this event.
- The Orange Shirt Assembly will be held outdoors on September 29 at 1:15 p.m. Parents are welcome and invited to join in Indigenous drumming activities.
- Parent/Teacher conferences are scheduled for Tuesday and Wednesday, October 7 and 8 respectively.

Variety Grant Discussion

- The PAC can apply for a grant of up to \$10,000, which must be matched by PAC funds. The grant is intended to create a more inclusive environment at the school.
- Purchases must be made from approved vendors, and all details need to be listed in the application. The deadline for applications is October 20, 2025.
- Parents, Educational Assistants (EAs), or the inclusive learning teacher may be asked to participate in the application process and help identify suitable purchases.
- One suggested purchase is the Zuma Rocker, which comes in multiple sizes and would be most universally used in sizes Grade 2/3 and above.
- Interested volunteers for the grant process include Jen, Jen, and Amilamia (emails provided). Christina has offered to assist with grant writing.

Action Items: The PAC needs to determine the amount to match, which will be voted on at the next meeting. An email to Heather will be sent so that EAs are included in the process.

Financial Update

- Last year, fundraising focused on supporting students in need and school arts and cultural events.
- The budget for the next year is voted on at the end of the current year. Any desired changes can be brought forward for a vote.
- The "Feeding the Futures" program remains open to all students.

Fundraising and Fun Lunch

- Fun Lunches: Snack days are on Tuesdays and lunch days on Fridays. Registration opens next week and covers the next three months. There are three rounds of Fun Lunches for the year.
- Volunteers: Up to 12 volunteers are needed; currently, there are 6. A virtual meeting will be held to review vendors and procedures.
- Food Delivery: All food is delivered to the school except for Cobs Bread and popcorn. Food is sorted into crates by division and delivered to classrooms. Some packages must be returned.
- Interested volunteers can email the hot lunch Gmail account. Frequency of volunteering could be once every three weeks, ideally with two people assigned per vendor.
- Vendors: The same vendors will be used as in previous years. Any changes must be made at the beginning of summer. The idea of using SignUpGenius for scheduling was discussed.
- Food Allergies: Out of eight vendors, about five offer gluten-free options. Pizza, fried chicken, and Cobs Bread do not. There is no expectation that every student will participate. Don't feel pressured to sign up, not everyone in a class will or won't have it. Always a mix.

Fundraisers

- **Community Values:** Lisa provided an update on the Community Values fundraiser. Each book sells for \$35, with a profit margin of \$12.95 per book. In 2025, 374 books were sold, raising \$4,800. It is more effective to distribute books early. Lisa will lead the fundraiser again, assisted by Nadia. The anticipated start date is September 15, with the campaign running for two weeks. Up to 5% of books may be unaccounted for, and all books are sent home with students.
- **Hilltop Greenhouses:** It was decided not to pursue this fundraiser this year due to low profit margins for the amount of effort.
- **Purdy's Chocolates:** Lyanne is seeking a new volunteer, and Amber has volunteered.
- **Movie Night:** The previous movie night was a big success. The next event will be on November 20 (Thursday before the Pro D day), from 6:00 to 8:00 p.m. The number of volunteers will determine the child-to-adult ratio. All parent volunteers must have a criminal record check. Admission is \$10, which includes a movie and a bag of popcorn. The possibility of additional snack purchases was discussed but will not be pursued. The gym must be booked with Pam, and the district rental process must be followed.
- **Art Cards:** This activity will occur in October, providing great Christmas gifts. Mrs. Coleman and Mrs. Jay are volunteering, and PAC will cover the cost of paper.

- Other Fundraisers: Ongoing fundraisers include Cobs Bread, Mabel's Labels, Co-op Gas Station, Glenwood Meats, and Bottle Depot.

Meet with the Teacher and PAC

The event will take place on September 18. Cookies, including gluten-free Made Good vanilla nut-free cookies, will be provided. Pam will confirm the quantity needed. Krystina will purchase cookies from Costco, and Susan will purchase from Superstore. Photos from events should be sent to Susan, and Pam will be consulted regarding posting photos. The PAC Board will oversee these activities.

Halloween Dance

A committee is being formed for the Halloween Dance, scheduled for October 23. Admission is \$10. Volunteers can sign up using SignUpGenius, with Melissa and Amilamia coordinating via email. The committee welcomes new ideas, with the understanding that presenting an idea means volunteering to help carry it out.

Clothing Online Store

Jess is coordinating the online store for school clothing.

PAC Facebook Group Discussion

The group discussed the potential creation of a PAC Facebook group to enhance communication, recruit volunteers, and reach those who may miss emails. Concerns were raised about inclusivity, comment moderation, and the importance of clear, kind ground rules to ensure psychological safety.

Future Event Ideas

- A Children's Hospital Fundraiser was discussed. Last year, some classes participated in pumpkin carving for this cause.
- A Pancakes and PJs fundraiser was suggested. A parent involved with the foundation will provide more information at the October meeting.

Meeting Adjournment

The meeting was adjourned at 7:53 p.m.